

LIBRARY RECORDS AND PRIVACY POLICY

The Springfield Township Library protects our patrons' right to privacy and does so in compliance with both the Michigan Library Privacy Act and the U. S. Patriot Act.

The Michigan Library Privacy Act, MCL 397.602 (2) (i), defines a "library record" as a "document, record or other method of storing information retained by a library that contains information that personally identifies a library patron." Library records include: circulation records, written reference requests, virtual reference requests and computer usage data. The Michigan Library Privacy Act specifically excludes library records from Freedom of Information Act requests. (F.O.I.A.) (Information that does not identify an individual and that is retained for evaluation and study by the library is not considered confidential and is not subject to this policy.)

The U. S. Patriot Act covers written orders from Federal agents only. Its purpose is to expand the powers of federal law enforcement agencies. It is primarily for investigations that involve foreign intelligence and international terrorism. A federal search warrant or court order may not be challenged.

Adopted as Board Policy October 18, 2011